

Hubble Middle School
PTA Volunteer Opportunities
2009 – 2010

The goal of the Hubble PTA is to serve our middle school students by providing services, events and communication that enriches your child's and family's middle school experience! This is **NOT** possible without the support of our parent and staff volunteers. Listed below are the committee selections. For some committees we need chairpersons and for others we need committee help, please sign up where you are most comfortable. If you are unable to volunteer with a specific committee, consider making a tax deductible donation to the Hubble PTA, which is used to fund and support the programs listed below.

If you have any questions, please feel free to contact Pam Nielsen @ 393-4129 or at jpnielsen@comcast.net. Thank you in advance for your willingness to help support our children!!

PARENT NAME: _____ PHONE #: _____

ADDRESS: _____ EMAIL: _____

STUDENT(S) NAME/GRADE: _____

AMERICAN EDUCATION WEEK: *(November; Flexible time)* _____ Chairperson (Warrenville) _____ Chairperson (Wheaton)
Display school projects , i.e. sewing, woodworking, artwork, etc. in the assigned storefront window.

BATTLE OF THE BOOKS: *(Fall; Daytime)* _____ Chairperson _____ Committee
Help organize and coach a Battle Team

CITIZENSHIP: *(Year round; Flexible time)* _____ Chairperson _____ Committee
Organize, create ideas or work on service projects with students.

COOKS NIGHT OUT: *(Year round; Flexible time)* _____ Chairperson _____ Committee
Work with area restaurants to plan, organized and promote "Cooks Night Out" where Hubble will receive a percentage of sales generated by Hubble Families patronizing their restaurants.

CULTURAL ARTS: *(Year round)* _____ Chairperson _____ Committee
Helps at scheduled events and assist performers the day of the performance.

DIRECTORY: *(August - September; Flexible time)* _____ Chairperson _____ Committee
Prepare directory entries and information for printing; schedule collating; help coordinate distribution of directories.

FACULTY/STAFF APPRECIATION WEEK: *(May)* _____ Chairperson _____ Committee _____ Volunteer
Committee plans the week's activities. Volunteers contribute food items and time as needed.

GREEN TEAM: *(Year round)* _____ Chairperson _____ Committee _____ Volunteer
Plan, organized and promote different initiatives to continue the "Green Effect" with things like recycling, conservation, etc.

HEALTH AND SAFETY: *(Daytime)* _____ Chairperson _____ Volunteer
Volunteers needed for hearing and vision screening.

HONOR ROLL DECALS: *(Once a quarter; flexible)* _____ Chairperson _____ Volunteer
Coordinate the mailing of honor roll decals for the students that make the honor roll list.

HOSPITALITY: (*Flexible*) _____ Chairperson _____ Volunteer _____ Baker

Donate baked goods, serve refreshments at special events (Curriculum Night, VIP and Character Coin Breakfasts)

HUBBLE NEWSLETTER: (*Monthly; flexible*) _____ Co-Chairperson _____ Volunteer

Volunteers are needed to collate, staple and mail the Hubble monthly newsletter.

LIBRARY LEARNING CENTER: (*Year round; Daytime*) _____ Chairperson _____ Volunteer

Opportunities available for someone who can help weekly; Shelve and repair books, help ready AV equipment, etc. There are additional opportunities for special projects such as Book Fairs.

OUTDOOR SPING CLEAN UP: (*spring; one Saturday*) _____ Chairperson _____ Co-Chair _____ Volunteer

Initiate the spring clean up of the Hubble grounds. Plant low maintenance plants in the planters outside of Hubble.

MAGAZINE DRIVE: (*September; daytime*) _____ Chairperson _____ Committee _____ Volunteer

We need many volunteers! Distribute subscription forms, award promotional prizes to students, collect and tally subscriptions. **THIS IS THE ONLY HUBBLE FUNDRAISER, WHICH IS CRITICAL TO THE SUCCESS OF PTA PROGRAMS!**

PUBLICITY: (*All year*) _____ Chairperson _____ Volunteer

Help the publicity chair gather info, about Hubble events in order to contact local newspapers and cable TV.

REFLECTIONS: (*Oct. – Nov.; flexible time*) _____ Chairperson _____ Volunteer

Coordinate school level program for the National PTA Reflections program that encourages creative expression through literature, visual arts, photography and musical composition.

SCHOLARSHIP: (*March - May*) _____ Committee

Determine through a selection process the high school senior scholarship winners.

SUMMER SCHOLARSHIP: (*March - May*) _____ Committee

Publicize Summer Enrichment applications and determine Summer Enrichment Scholarship winners.

SCHOOL SPIRIT DAY: (*April, May; flexible*) _____ Chairperson _____ Volunteer

Plan a special lunch or snack for students who wear Hubble colors on a day during School Spirit Week (sponsored by Student Council).

STAR STUDENT: (*flexible time*) _____ Chairperson _____ Volunteer

Solicit local businesses to obtain awards for the recipients of the Hubble Star Student Award.

6th GRADE WELCOME TO HUBBLE SOCIAL: (*September; evening*) _____ Committee _____ Chaperone

8th GRADE SPRING SOCIAL: (*June; evening*) _____ Chairperson _____ Co-Chair _____ Committee

Organize the end of year 8th grade student party.

8th GRADE AWARDS ASSEMBLY: (*June; daytime; 6th or 7th grade parents*) _____ Chairperson _____ Committee

Organize the refreshments that are served after the 8th grade awards assembly.

TASTE OF HUBBLE: (*An Evening in September*) _____ Chairperson _____ Committee _____ Volunteer

Help organize and serve ice cream.

CALL ME TO HELP DURING THE SCHOOL DAY _____ CALL ME TO HELP OUTSIDE THE SCHOOL DAY _____

I'll try to help out where I can.

PARENT VOLUNTEERS MAKE THE DIFFERENCE!!

THANK YOU FOR ALL THAT YOU DO!